


# Sanctions for Violation of Code of Conduct Policy

 <b>KHSC</b> KANSAS HEALTH SCIENCE CENTER	<b>Policy Sponsor:</b> Student Affairs and Services		
	<b>Policy Type:</b> Academic		
	<b>Approval Date:</b> 9/23/2020	<b>Effective Date:</b> 9/23/2020	<b>Revision Date:</b> N/A

## 1. POLICY STATEMENT

Kansas Health Science Center (KHSC)-Kansas College of Osteopathic Medicine (KansasCOM) students are required to comply with the highest standards of behavior and professional conduct. In the event a student is found responsible for a violation of the Professional Code of Conduct found in the Student Handbook and Academic Catalog, they face potential sanctions. In an effort to create transparency in the KHSC-KansasCOM disciplinary process, a list of potential sanctions clearly communicates to students the possible outcomes.

## 2. PURPOSE

The purpose of this policy is to inform students of the disciplinary process and potential sanctions, should they be found responsible for a violation of the Professional Code of Conduct.

## 3. APPLICABILITY

All KHSC-KansasCOM students.

## 4. DEFINITIONS

N/A

## 5. PROCEDURES

### 5.1 Student Conduct

The merits of each case will be considered before sanctions are levied. It is the intent of the KHSC-KansasCOM Professional Code of Conduct that the sanction(s) imposed are in response to the academic record, student’s professional behavior, any patterns of inappropriate personal behavior, and/or disciplinary history of the individual student.

### 5.2 Sanctions Related to Violations of the Professional Code of Conduct

The following are examples of sanctions that may be imposed by the Office of Student Affairs and Services or the Student Promotions and Performance Committee (SPPC), as a result of the disciplinary and/or academic review process and may be levied as a result of a hearing conducted by the Office of Student Affairs and Services or the SPPC. This list is not exhaustive, and sanctions are based on the circumstances of the charges.

- **No Action**

An official response from the disciplinary body indicating that no action be taken regarding the student’s case.

- **Verbal/Written Warning**

Documented warning that the behavior/academic performance demonstrated was unacceptable, including students failing their first and second courses within a single academic year.

- **Required Corrective Academic Action**

This is required only after a student has failed a course, section, clerkship and/or national examination. Remediation is not guaranteed for any student who has failed a course, section, clerkship and/or national examination. Should a professionalism issue arise and remediation is a possible action, the details of that remediation will be developed by Student Affairs and Services and KHSC-KansasCOM academic leadership and implemented in an appropriate time frame. Remediation being granted does not guarantee successful completion of program requirements.

- **Conditional Requirements**

Official stipulations required of the student in order for the student to reconcile their behavior. Stipulations may include, but are not limited to the following:

- **Academic Probation:** An official status of warning from KHSC-KansasCOM stating that the student is under the most sensitive academic monitoring and improvement plan, which becomes a part of the student's record for the period of time they are on academic probation.
- **Clerkship Alterations:** Required change(s) to a student's clerkship that might increase the student's likelihood of successful completion of said clerkship (e.g., changing location, repeating the clerkship, repeating an entire year, repeating a shelf exam, completing an independent study).
- **Counseling Intervention:** Required referral to a mental health provider for counseling when a student's behavior indicates that counseling may be beneficial.
- **Disciplinary Probation:** An official state of warning from KHSC-KansasCOM, which states that if the student violates any KHSC-KansasCOM policy during the probationary time, they could face up to suspension or dismissal depending upon the severity of the violation. The probationary status of the student may be communicated to the student's academic advisor, faculty or any other person who has legal access to this information. The information is maintained within the Office of Student Affairs and Services and the Office of the Registrar.
- **Loss of Holiday/Scheduled Break:** Required remediation or study time for remediation over a previously scheduled holiday break.
- **Partial Suspension:** A partial suspension of a student's normal right to participate in extra-curricular, co-curricular and other nonacademic activities. The student will continue to attend classes and may use all academic resources. The student will not be in good standing during the time of the suspension.
- **Referral to Outside Agency:** KHSC-KansasCOM may refer a student to the Kansas Physician's Health Program (KPHP) or other similar programs, for assessment and treatment.
- **Required Tutoring/Learning Support:** KHSC-KansasCOM has the authority to require a student to seek mandatory tutoring and/or assistance from a learning specialist if it is deemed appropriate in assisting the student with academic performance issues.
- **Restrictions/Stipulations of Behavioral Activity:** KHSC-KansasCOM may restrict a student's behavioral activity this is deemed appropriate, including but not limited to restricting the student's contact with another student.

- **Restitution or Monetary Fine:** Financial accountability for damage to property, and/or continued disciplinary problems, caused by the student, or a fine that is deemed appropriate for the offense.
- **Restorative Service:** A project or amount of community service hours served by the student for the good of the community. This is usually completed within the community. If the service is approved to be done off-campus, it must be at a not-for-profit organization and the student cannot receive pay for his/her work.
- **Suspension:** A formal separation of the student (without tuition and fees being refunded) from KHSC-KansasCOM during a specific period of time. The period of suspension can range from one semester to an indefinite period of time. The student will not be in good standing during the suspension and therefore is not allowed to attend coursework or be on-campus.
- **Dismissal:** Permanent separation of the student from KHSC-KansasCOM (without refund). Dismissal is permanently noted on the student's KHSC transcript.
- **Other Appropriate Actions:** KHSC-KansasCOM reserves the right to place a variety of disciplinary and/ or academic sanctions upon a student that are not specifically outlined above, as long as they are approved by the SPPC and/ or Dean of COM and/or a member of Student Affairs and Services. Additional sanctions can only be placed upon a student through the disciplinary process that is outlined in the KHSC Student Handbook and Catalog. Sanctions cannot be placed upon the student arbitrarily.

**6. RELATED DOCUMENTS**

- Student Handbook and Academic Catalog
- Student Disciplinary Due Process Assurances Policy
- Student Disciplinary Due Process Procedures Policy
- Promotions and Performance Committee Policy

**7. CONTACTS**

- Associate Dean of Student Affairs and Services

<b>POLICY APPROVAL</b>		
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